

International Fuel Tax Association, Inc.  
Law Enforcement Committee

**Meeting Minutes**

**June, 2015**

**Attendance:** Andrew Markle (ON); Dave Bales (KS); Dave Couprie (MB); Rob Chapple (SK); William Haynes (NH); Eric Belford (MT)

**Board Representatives:** Chuck Ulm (MD); Stuart Zion (CO)

**IFTA Representatives:** Debbie Miese IFTA

**Regrets:** Frank Hernandez (NV); Michael Klingenberg (WI); Barbara Arkwright (VA); Bradley Cline (GA);

**Call to order**

Called to order by Chair Andrew Markle 14:03(EST).

Scribe: Dave Bales (KS)

**Agenda issues**

**1) Approval of minutes from May 14<sup>th</sup>, 2015 LEC Conference call.**

Motion to accept by Rob Chapple

2<sup>nd</sup> by Dave Bales

**2) Missing Meeting Minutes:** Minutes are missing and need to be approved from the LEC July, August, November 2014 calls. Debbie emailed to all committee members to review and approve by email so that they can be posted on the IFTA Inc. website

**3) LEC Vacant Positions:** Currently there are 10 LEC members and Debbie suggested we are one member short from the North East Region. There is one interested applicant at this time, Mr. Joseph Hatcher from Maryland. Chuck Ulm (MD) Board Liason is sending his biography to Debbie to be distributed to the committee for approval by email. Once approved by the committee our board liasons will present him to the IFTA Board for approval to join the committee.

International Fuel Tax Association, Inc.  
Law Enforcement Committee

**Meeting Minutes**

- 4) IFTA Inc database M&M Stats (May)- A round table discussion was held with member on the call detailing their highlights of the May Blitz. Andrew also made sure each member was able to enter their data properly into the IFTA database.
- 5) Charles Mills Award of Excellence (ceremony roll out) Andrew (ON) reported that he has been in contact with TX officials to arrange a bag pipe player for the ceremony. The committee agreed we should continue including the “Fallen Heroes” portion of the ceremony to honor those who have lost their lives on duty each year. Andrew asked the committee to continue thinking of new ways to present the ceremony so that it can continue be a success each year.
- 6) Charles Mills Award forms. Debbie has sent those out to the committee chairs for approval. The forms were approved. Debbie will be reaching out to the 3 persons that submitted nominees in 2014. All be thinking of those who you feel are deserving to be submitted for the award.
- 7) IFTA App- Would our agencies allow the use of an app to get data from an IFTA server that does not require any user ID or password. Debbie is getting more info to ensure we are not violating any tax payer privacy issues with the app.
- 8) Electronic Credentials- Dave B. (KS) nothing new to report (ongoing)
- 9) Best Practices Guide update- The literature has been revised and approved by Dave B. (KS) and Eric (MT). The committee has previously seen and approved that. Dave had just sent the IFTA LEC logo to Eric to be added to the Best Practices Guide. Eric will add the logo and carry to July’s call (ongoing)
- 10) LEC Committee shirts- Dave B. (KS) had prices for the shirts and hats and will be sending out ordering information ASAP.
- 11) 2015 IFTA Workshop – Great news – Andrew reminded us all how great it is that IFTA has found the funding to send each LEC member to the 2015 conference. Andrew stressed the importance of each member doing their best to arrive on time to the conference and to not leave early if possible. Debbie said that information will be available to book LEC member flights after July 1.
- 12) 2015 Workshop Topics – The following topics were already identified in previous calls:

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**Meeting Minutes**

- **M & M Blitz (Andrew and Dave C)**
- **Potential TX personnel presentation**
- **Charles Mills award.** Get in your nominations. Texas has confirmed they will help out with this.
- **Fuel testing (Spectrometer etc) – Eric**
- **Concealment methods / Tobacco issues related – Barb**
- **Clearing House issues; Rob & Frank**
- **LEC 101 for newbie's. All agreed this should also continue**
- **Discussion on Closed Session. So far this year no need seen, but will keep this in mind in case a requirement arises**  
This topic will continue as an open agenda item until the October Workshop.

13) 2015 Workshop Closed session – It was determined by Committee members that at this point in time a Closed Session is not required.

14) Single temporary Trip permits – moved to July call (ongoing)

15) Jennifer Brown: Debbie reported that our previous Chairperson and ex-officio member Jen has retired. The committee agreed to all divide the cost of one of the new LEC Committee shirts and send to Jen as a thank you gift for all her years of hard work on the committee.

- Andrew (ON) adjourned the Committee call and set the next call to Tuesday, July 14<sup>th</sup> at 1400 hrs EDT.

Minutes recorded by Dave Bales